

**The Council for Economic Opportunities JOB LEADS List**

**April 27, 2020**

**(216) 651-5188**

[www.ceogc.org](http://www.ceogc.org)

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The Council for Economic Opportunities compiles a list of jobs that are available in Greater Cleveland each week. The list below is arranged by industry. Each entry includes brief information about the position with a link to the job posting for more information and to apply.

**CUSTOMER SERVICE**

**Customer Service – The Revenue Group – CLEVELAND**

Revenue Group has an energetic team with a great work environment and many different perks and incentives. We have monthly meetings to celebrate employee achievements and communicate company growth and goals. Job Summary: Communicate with residential or commercial customers to explain the benefits of our clients' energy products and services. Achieve and exceed daily performance goals to meet monthly production goals. Call Rebecca Conway at 216-763-2629 to schedule a phone interview.

[revenuegroup.com/careers](http://revenuegroup.com/careers)

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**CUSTOMER SERVICE REPRESENTATIVE - PUBLIC STORAGE - PARMA**

As a Property Manager, you provide superior customer service and a positive experience to all customers, but not in the early morning or late at night. Work independently at multiple locations within your District; spend time both inside and outside our property offices. Recommend storage solutions. Perform cleaning and maintenance. Make customer calls. Conduct daily physical storage unit inspection. Manage, audit, balance cash drawer; prepare and make daily deposits

[https://www.indeed.com/viewjob?alid=573d2a92e4b0ca9c4d4840e0&from=ja%2CiaBackPress&jk=76a6a20191cb34c3&l=cleveland%2C%20ohio&q=customer%20service%20retail&rgtk=1e5si5i350cvn001&tk=1e5si5i350cvn001&utm\\_campaign=job\\_alerts&utm\\_medium=email&utm\\_source=jobseeker\\_emails](https://www.indeed.com/viewjob?alid=573d2a92e4b0ca9c4d4840e0&from=ja%2CiaBackPress&jk=76a6a20191cb34c3&l=cleveland%2C%20ohio&q=customer%20service%20retail&rgtk=1e5si5i350cvn001&tk=1e5si5i350cvn001&utm_campaign=job_alerts&utm_medium=email&utm_source=jobseeker_emails)

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**<strong>CUSTOMER SERVICE REP - U-HAUL - CLEVELAND</strong>**

As a Customer Service Representative you will interface with U-Haul customers to identify what they are looking for so that you can recommend the best moving supplies or storage solutions for their moving needs. A Customer Service Representative will assist customers inside the U-Haul Center by educating them on our products and services, answering questions, and preparing rental invoices. Attention to detail in order to promote positive customer interactions. Valid driver's license. High School Diploma or equivalent

[https://uhaul.wd1.myworkdayjobs.com/en-US/UhaulJobs/job/Cleveland-Hts-Ohio/customer-service-rep\\_R66423?r2r](https://uhaul.wd1.myworkdayjobs.com/en-US/UhaulJobs/job/Cleveland-Hts-Ohio/customer-service-rep_R66423?r2r)

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**<strong>CSR - CUSTOMER SERVICE REPRESENTATIVE - SUPERIOR BEVERAGE GROUP - SOLON</strong>**

Superior Beverage Group is a family owned business and we believe in taking care of our associates so that they are inspired to grow, thrive and achieve their potential. We are an Ohio beer and wine distributor with a strong diversified portfolio of well-positioned brands. The Customer Service Representative interacts with customers, associates and suppliers. They provide information in response to inquiries about products or services. The Customer Service Representative will process in-house sales, handle and resolve customer complaints.

[https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=abf30483-13c6-411f-b293-9e3bc88cc4a2&ccId=2604556688\\_1688&type=JS&lang=en\\_US](https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=abf30483-13c6-411f-b293-9e3bc88cc4a2&ccId=2604556688_1688&type=JS&lang=en_US)

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**<strong>CUSTOMER SERVICE REPRESENTATIVE/WORK FROM HOME - TTEC CLEVELAND</strong>**

We're hiring and are looking to connect with you to help us deliver exceptional customer service experiences as a Work from Home Customer Service Representative. Accepting digital

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applications for your protection and the protection of our employees: Apply online to connect with us.

<https://ttec.taleo.net/careersection/10020/jobdetail.ftl?job=02MER&lang=en&src=JB-16062>

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<strong>WORK FROM HOME/CUSTOMER SERVICE REPRESENTATIVE - SITEL - SOLON</strong>

A virtual employee-based team supporting global fortune 500 companies in the insurance, travel & leisure, sport and telecommuting industries, just to name a few. Prior customer service experience. Prefers working in virtual self-management/self-motivated environment. Excellent verbal and listening skills. Professional and articulate voice. Home office that is noise & distraction free.

[https://sitel.harver.com/app/landing/5c337cece165b519df0c1a6e/login?vacancy\\_id=75351&utm\\_source=Indeed&utm\\_medium=Job\\_Boards](https://sitel.harver.com/app/landing/5c337cece165b519df0c1a6e/login?vacancy_id=75351&utm_source=Indeed&utm_medium=Job_Boards)

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<strong>COLLECTOR - NATIONAL ENTERPRISE SYSTEMS - SOLON</strong>

The Collections & Recovery Specialist I work in the Collections and Recovery Operations environment. Primary responsibilities are collections, customer service, submitting extension requests and other loss mitigation and recovery activities. Must be able to work a flexible schedule as follows. Mon-Fri 1pm-10pm with one day off during the week. Saturday 8am-5pm. Schedule is 40 hours a week. 2-4 years of customer service experience. Inbound/Outbound call center experience. Must be proficient with computers. Stable work history.

[https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=40775608-f1ae-4fe4-9a57-024ab832466b&ccId=19000101\\_000001&jobId=316265&source=IN&lang=en\\_US&mode=job&iis=Job+Board&iisn=Indeed](https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=40775608-f1ae-4fe4-9a57-024ab832466b&ccId=19000101_000001&jobId=316265&source=IN&lang=en_US&mode=job&iis=Job+Board&iisn=Indeed)

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**<strong>MEMBER SERVICE ADVOCATE - UNITEDHEALTH GROUP – CLEVELAND</strong>**

Visit pharmacy retail locations, regarding medical and pharmacy benefits, eligibility & claims issues and assist with plan selection and enrollment. Answer incoming phone calls and identify the type of assistance the customer needs (i.e. benefit and eligibility, billing and payments, authorizations for treatment and explanation of benefits. Assist with appointment scheduling. Assist members in navigating UnitedHealth Group websites. High School Diploma / GED (or higher) OR Equivalent work experience. Minimum of 3+ years of combined education, work and/or volunteer experience. Sales or account management experience. Customer Service Experience.

[https://careers.unitedhealthgroup.com/data/jobs/customer-services/871220-member-service-advocate-cleveland-oh?utm\\_source=indeed.com&utm\\_medium=job\\_posting&utm\\_campaign=branding&utm\\_term=indeed\\_organic&utm\\_content=na\\_na\\_enterprise\\_na&Taleo\\_ID=JB-19908&jobid=871220](https://careers.unitedhealthgroup.com/data/jobs/customer-services/871220-member-service-advocate-cleveland-oh?utm_source=indeed.com&utm_medium=job_posting&utm_campaign=branding&utm_term=indeed_organic&utm_content=na_na_enterprise_na&Taleo_ID=JB-19908&jobid=871220)

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**<strong>2020 CENSUS JOBS - CUYAHOGA COUNTY 2020 CENSUS TEMPORARY JOBS AVAILABLE NOW!</strong>**

Cuyahoga County has more than 6,000 temporary positions available, which include census takers, recruiting assistants, office staff and supervisory staff. The pay for census takers in Cuyahoga County is \$18.50 per hour. Have a valid Social Security number. Be a U.S. citizen. Be available to work flexible hours, which can include days, evenings, and/or weekends.

For more information or help applying, please call 1-855-JOB-2020.

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**OFFICE**

**<strong>INSERTER OPERATOR - MIDWEST DIRECT - CLEVELAND</strong>**

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\$9.00 - \$9.50 an hour. Inserting various pieces of mail into envelopes. Sorting pieces of mail to postal regulations while ensuring that the inserts and matching of pieces are correct. Must be able to work overtime if needed to meet clients' needs. Must have basic computer skills. Must be able to work in a fast paced environment. Experience 1 year (Preferred).

<https://www.mw-direct.com/careers/insertor-operator/>

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<strong>METER OPERATOR - MIDWEST DIRECT - CLEVELAND</strong>

\$9 an hour. Busy Lettershop in need of a meter operator. Willing to train if no experience operating a meter machine. Metering clients' mail using various rates and kept separate by their departments. Ensuring the correct postage is applied. Must have basic computer skills. High school or equivalent (Preferred).

<https://www.mw-direct.com/careers/meter-operator/>

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<strong>OFFICE MANAGER/SENIOR CUSTOMER SERVICE REPRESENTATIVE - OURKIDSASD SUPPLEMENTS - BEACHWOOD</strong>

\$16 - \$19 an hour. We are an online retailer of professional/practitioner-grade vitamins and supplements. We serve customers throughout the world, with a focus on people with special needs. Exceptional customer service skills and a personality that enjoys serving people. You will be responsible for accurately filling customer orders, placing orders with suppliers, counting inventory, issuing refunds, etc. Ordering merchandise from our suppliers. Strong organization skills and computer skills.

<https://www.indeed.com/jobs?q=office&l=cleveland%20ohio&advn=6429270633107449&vjk=130814e775169d1c>

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**ADMINISTRATIVE ASSISTANT - MCGOWAN AND COMPANY - FAIRVIEW PARK**

Full-time: \$25,000 - \$34,000 a year. Seeking an entry level Administrative Assistant to provide confidential, high level administrative and secretarial support to the CEO and to support branch offices in travel, purchasing, and other administrative functions. Must be computer proficient and have good interpersonal, verbal, writing and time management skills.

[https://www.simplyhired.com/job/aFZBupO1nUgWsRqscIZ1yCXUyeQ-Dqsf6qCRgsui9ZQ2VS4Yg9fKpA?utm\\_source=jobseeker\\_emails&utm\\_medium=email&utm\\_campaign=job\\_alerts&jatk=1dv8vghhj2fut801](https://www.simplyhired.com/job/aFZBupO1nUgWsRqscIZ1yCXUyeQ-Dqsf6qCRgsui9ZQ2VS4Yg9fKpA?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1dv8vghhj2fut801)

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<b>FINANCE</b>
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**CUSTOMER SERVICE REPRESENTATIVES – KEYBANK - BROOKLYN**

KeyBank is Now Hiring Full Time Customer Service Representatives in Brooklyn! Join the KeyBank Customer Service Team! Employee and candidate health is a top priority. All interviews and onboarding are being conducted virtually at this time. Customer Service Representatives receive paid training, PTO, a generous benefits package 401(k) and more! Virtual Interviews, Virtual Onboarding and Work From Home Opportunities. High school diploma or GED equivalent. 1-2 years' customer/client services experience.

<https://hiring.lpages.co/brooklyn-reps/>

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**TELLER/CUSTOMER SERVICE REP I/OHIO CITY BRANCH - THIRD FEDERAL SAVINGS & LOAN - CLEVELAND**

We are looking for an experienced Teller/ Customer Service Rep. The qualified candidates will be proficient in all aspects of cash handling, managing and balancing a teller drawer and

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positively resolving customer issues. Handling financial transactions and problem resolution in a professional and friendly manner. Managing and balancing a teller drawer. One year of recent previous teller experience required. A minimum of 6 months' recent cash handling experience and one year of customer service experience in a face to face retail bank environment. High School diploma.

<https://recruiting.ultipro.com/THI1003TFSLA/JobBoard/3cffe15e-93d4-4b9e-a29a-fe881bdce36e/OpportunityDetail?opportunityId=7cbfe419-1e51-4848-b85e-ed39c3489c70>

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**QUALITY CONTROL UNDERWRITER - CROSSCOUNTRY MORTGAGE - CLEVELAND**

The Quality Control Underwriter is responsible for conducting daily pre-funding reexaminations of a percentage of internally active loan files which include the areas of credit report, appraisal, occupancy, red flags, underwriting and decision logic, underwriting conditions/stipulations and compliance. The Quality Control Underwriter works closely with the QC Manager to identify and remedy individual and group trends and assist in providing the individual Underwriter with individual loan level guidance and coaching as needed.

<https://crosscountrymortgage.com/about-us/careers/apply/>

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**BILLING SPECIALIST - SIEVERS SECURITY - CLEVELAND**

\$18 an hour. The position supports our business/finance office by daily billing of service tickets resulting from the work of 14 field service technicians. At least 2yrs. of experience working in billing; we will consider an Associate's Degree in a related field, if you have experience in billing. Must have minimum 2 years work experience in a billing role. Proven working knowledge of Microsoft Office Suite, specifically Excel. Working knowledge of Microsoft Office, specifically Excel.

<https://www.indeed.com/viewjob?adid=12022723&cmp=Sievers-Security&from=iaBackPress&jk=aa718bfe58af312f&pub=e4ea14867e765046&sjdu=QwrRXXKr>

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[O9jEvaUhGNHe2Onm\\_UnXUZLnbwpp0hSIz7uayRo6DinsJB\\_L\\_fA\\_z7k9LLiHMnpyTrpsDA&t=Billing%20Specialist&tk=1dpjavci8ni79805&utm\\_campaign=job\\_alerts&utm\\_medium=email&utm\\_source=jobseeker\\_emails](#)

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<b>HEALTH</b>
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**<strong>FRONT DESK RECEPTIONIST - THE RENAISSANCE - OLMSTED FALLS</strong>**

The Renaissance an Eliza Jennings Community, is searching for a full-time Receptionist, at its Retirement Community, located in Olmsted Township. Position is Monday - Friday from 8:30 a.m. - 5:00 p.m. This position is for our front desk located in our Independent Living section of our building. Greet and assist all visitors, residents, and staff in a courteous and professional manner; respond to general questions and orient to the facility. Answer, screen and direct phone calls; take messages and place out-going calls. Assist residents and employees with administrative tasks. Demonstrated understanding of office practices and protocols. Computer proficiency.

[https://www.indeed.com/viewjob?alid=573d2a92e4b0f90143fc7de7&from=ja%2CiaBackPress&jk=27674936c4b15109&l=cleveland&q=medical%20office%20%22receptionist%22&rgtk=1e5djg24s0crf000&tk=1e5djg24s0crf000&utm\\_campaign=job\\_alerts&utm\\_medium=email&utm\\_source=jobseeker\\_emails](https://www.indeed.com/viewjob?alid=573d2a92e4b0f90143fc7de7&from=ja%2CiaBackPress&jk=27674936c4b15109&l=cleveland&q=medical%20office%20%22receptionist%22&rgtk=1e5djg24s0crf000&tk=1e5djg24s0crf000&utm_campaign=job_alerts&utm_medium=email&utm_source=jobseeker_emails)

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**<strong>HOME HEALTH AIDE/STNA/CAN/START IMMEDIATELY - ESB HOME HEALTH CARE - CLEVELAND</strong>**

\$9 - \$10 an hour. Looking for a compassionate Home Health Aide to provide assistance in daily living and personal care services in patient's homes in accordance with an established care plan. A minimum of 6 months to 1 year of experience in a Home Health environment or similar care environment is preferred. Provide health care services in patient's residences. Perform domestic

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and household tasks (light housekeeping duties). Transport and accompany patients to doctor's office or to hospital.

[https://www.indeed.com/viewjob?alid=573d2a92e4b0f90143fc7de3&from=ja%2CiaBackPress&jk=741c03a4220bc833&l=cleveland%20ohio&q=%22doctors%20office%22&rgtk=1e57v7vee3j bk800&tk=1e57v7vee3j bk800&utm\\_campaign=job\\_alerts&utm\\_medium=email&utm\\_source=j obseker\\_emails](https://www.indeed.com/viewjob?alid=573d2a92e4b0f90143fc7de3&from=ja%2CiaBackPress&jk=741c03a4220bc833&l=cleveland%20ohio&q=%22doctors%20office%22&rgtk=1e57v7vee3j bk800&tk=1e57v7vee3j bk800&utm_campaign=job_alerts&utm_medium=email&utm_source=j obseker_emails)

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**HOME HEALTH AIDE - PURPLE HEART HEALTHCARE - CLEVELAND**

We are looking for a compassionate Home Health Aide to provide assistance in daily living and personal care services in patient's homes in accordance with an established care plan. Provide health care services in patient's residences. Perform domestic and household tasks. Transport and accompany patients to doctor's office or to hospital. Maintain patients care records and document provided services. Proven working experience as home health aide. Familiarity with basic nutrition and personal hygiene standards. Current CPR certificate. First Aid training. Valid driver's license. High school degree.

[www.purpleheartcare.com](http://www.purpleheartcare.com)

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**HHAS, CNAS AND STNAS - ADDUS HOME HEALTH CARE - INDEPENDENCE**

\$19,000 - \$24,000 a year. An Addus HHAs, CNAs and STNAs serves a vital function in support of seniors and people with disabilities living independently in their homes, but who need assistance with daily tasks. There is frequent person-to-person contact in this job, and a HHA, CNA and STNA becomes very important to their client. While physical activity is not constant, a HHA, CNA and STNA needs to be in good physical condition to perform the duties of the position. The need for HHA, CNA and STNA is great, so employment is steady and hours can be flexible to accommodate personal/family needs. A HHA, CNA and STNA is a great entry level position with opportunity for growth in one of the fastest growing industries in the United States.

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[https://www.simplyhired.com/job/aYjK7b8rCJU15J7tZRT\\_J2RyHaOCxU-OwPbBU9drojiyQiHp719O\\_A?utm\\_source=jobseeker\\_emails&utm\\_medium=email&utm\\_campaign=job\\_alerts&jatk=1e0i5srgbo45u801](https://www.simplyhired.com/job/aYjK7b8rCJU15J7tZRT_J2RyHaOCxU-OwPbBU9drojiyQiHp719O_A?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1e0i5srgbo45u801)

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**MULTIPLE POSITIONS - METROHEALTH MEDICAL CENTER - CLEVELAND**

The MetroHealth System.

<https://www.metrohealth.org/careers>

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**JOB OPPORTUNITIES - KEMPER HOUSE - HIGHLAND HEIGHTS**

Hiring for Resident Care Assistant, Nurse, Housekeeping and Laundry Aide, Team Member and Hospitality Aide. If you have a caring heart, a positive, active outlook on life, and a desire to care for others, but are tired of the same old, same old, then do yourself a favor and try Kemper House. We are a family owned and operated facility offering a one-of-a-kind approach to Alzheimer's and Dementia Care.

Apply online or give us a call at 440-461-0600. Or stop in at Kemper House, located at 407 Golfview Lane, Highland Heights, OH 44143. <https://www.kemperhouse.com/careers/>

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**RESIDENT CARE ASSISTANT - KEMPER HOUSE - STRONGSVILLE**

We are a family owned and operated facility offering a one-of-a-kind approach to Alzheimer's and Dementia Care. Experience is welcome but not required! We are currently looking for a compassionate and dedicated 2nd shift Caregiver for our location in Strongsville. Part-time, full-

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time, and flexible hours' opportunities available. Kemper House offers a positive, team-oriented environment along with a comprehensive benefits package.

Apply online or in person at Kemper House, located at 10890 Prospect Rd., Strongsville, OH 44149. <https://www.kemperhouse.com/careers/>

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<strong>MEDICAL ASSISTANT/RECEPTIONIST - ASSOCIATES IN CARDIOLOGY, INC. - CLEVELAND</strong>

\$13 - \$18 an hour. Medical receptionist to work in a cardiologist office. 2 years' experience and EPIC EMR experience a plus. 2 years' receptionist or medical receptionist or medical assistant preferred.

[https://www.indeed.com/viewjob?adid=238170883&cmp=Associates-In-Cardiology%2C-Inc.&from=iaBackPress&jk=395a22a635e5cd28&pub=e4ea14867e765046&sdu=QwrRXXKrqZ3CNX5W-09jEvbIz9WNS0a2CaZUdGYDNxfsEgYnS02PXU2BHcjYSCDppM8Z6zwo9MRjVeXypQms8dUmCeQ355p\\_ni4\\_4LuQn284&t=Medical%20Assistant%20Receptionist&tk=1dlfrvvtf3o68801&utm\\_campaign=job\\_alerts&utm\\_medium=email&utm\\_source=jobseeker\\_emails](https://www.indeed.com/viewjob?adid=238170883&cmp=Associates-In-Cardiology%2C-Inc.&from=iaBackPress&jk=395a22a635e5cd28&pub=e4ea14867e765046&sdu=QwrRXXKrqZ3CNX5W-09jEvbIz9WNS0a2CaZUdGYDNxfsEgYnS02PXU2BHcjYSCDppM8Z6zwo9MRjVeXypQms8dUmCeQ355p_ni4_4LuQn284&t=Medical%20Assistant%20Receptionist&tk=1dlfrvvtf3o68801&utm_campaign=job_alerts&utm_medium=email&utm_source=jobseeker_emails)

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<strong>JOB OPPORTUNITIES - UNIVERSITY HOSPITALS - CLEVELAND</strong>

Registers patients in a courteous and efficient manner. Obtains accurate and complete registration information to ensure prompt billing and reimbursement Answers telephones in professional and courteous manner to ensure positive communication with providers, patients and customers. Schedules patient appointments at the time of check-out. Collect co-payments and outstanding balances at the time of service. Perform secretarial, general office duties and other tasks assigned to support daily operations.

<https://careers.uhhospitals.org/career-areas/>

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**FOOD/HOSPITALITY/CLEANING**

**<strong>HOUSEKEEPER - VISTA SPRINGS - PARMA</strong>**

\$20,000 - \$27,000 a year. Perform a variety of general housekeeping duties in resident rooms, public areas and other interior/exterior facility areas and assist in maintaining a positive physical and psychosocial environment for residents while meeting or exceeding quality standards. A high school Graduate or General Education Degree (GED). No experience necessary. Skills are learned on the job. Basic computer skills with familiarity in Microsoft Environment.

[https://www.appone.com/maininforeq.asp?Ad=381504&R\\_ID=2971184&Refer=&B\\_ID=91](https://www.appone.com/maininforeq.asp?Ad=381504&R_ID=2971184&Refer=&B_ID=91)

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**<strong>MAINTENANCE WORKER – GREATER CLEVELAND FOOD BANK – CLEVELAND</strong>**

This position coordinates and implements duties that address the building(s) & associated equipment by performing preventive and corrective maintenance, exterior grounds maintenance, identifying and correcting safety issues, and maintaining sanitation and pest control. This position performs minor maintenance, electrical, mechanical, pneumatic, HVAC, refrigeration, materials handling equipment and plumbing procedures. HS Diploma/GED required. Completion of a basic electricity/electronics or related vocational course preferred. One to two years of general maintenance experience required. Three to five years' maintenance experienced with a focus on general maintenance duties (building and grounds maintenance, minor electrical and plumbing). Experience with independent daily project management. Unencumbered Driver's License.

<https://clevelandfoodbank.hrmdirect.com/employment/job-opening.php?req=1262609&&jbsrc=1014#job>

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**JOB OPPORTUNITIES - RAISING CANE'S - VARIOUS LOCATIONS**

Must have excellent communication & customer service skills. An outgoing and positive attitude. Able to work under pressure & at a fast pace. Must have reliable transportation. Must be able to frequently lift up to 50 lbs.

[http://www.caniaccareers.com/featured\\_careers.cfm](http://www.caniaccareers.com/featured_careers.cfm)

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**NIGHT BAKER - PANERA - LAKEWOOD**

Full-time: \$21,000 - \$29,000 a year. This is a third shift position! You must be available to work between 9pm - 6am. Reliable transportation (Valid Driver's License & Insurance a Plus!) Must be able to pass Drug Screen and Background check

[https://www.simplyhired.com/job/GnFm0p9Rf7YXsW9nHvYs2SV8WCfETUiPeR9ynlN72LyTdkqIv2xp5g?utm\\_source=jobseeker\\_emails&utm\\_medium=email&utm\\_campaign=job\\_alerts&jatk=1e4vp2g1i3h28800](https://www.simplyhired.com/job/GnFm0p9Rf7YXsW9nHvYs2SV8WCfETUiPeR9ynlN72LyTdkqIv2xp5g?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1e4vp2g1i3h28800)

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**FRONT OF HOUSE CREW MEMBER - SONIC DRIVE-IN - BROOKLYN**

Full-time, Part-time. As a SONIC Drive-In Restaurant Team Member, you might oversee the Appetite Satisfaction Department, which involves operating the following stations: Food Production, Grill, Fryer and other tasks if applicable. You may also be in the front of house interacting with guests. Preparing and cooking food orders to meet product quality standards. Food preparation and portioning. Cooking on the grill. Operating the fry station. Ability to work irregular hours, nights, weekends and holidays. Effective communication skills; basic math and reading skills

[https://www.indeed.com/viewjob?alid=573d2a92e4b0ca9c4d4840e7&from=ja%2CiaBackPress&jk=01ef480ca2058423&l=cleveland&q=%22cashier%22&rgtk=1e495ivln370g800&tk=1e495ivln370g800&utm\\_campaign=job\\_alerts&utm\\_medium=email&utm\\_source=jobseeker\\_emails](https://www.indeed.com/viewjob?alid=573d2a92e4b0ca9c4d4840e7&from=ja%2CiaBackPress&jk=01ef480ca2058423&l=cleveland&q=%22cashier%22&rgtk=1e495ivln370g800&tk=1e495ivln370g800&utm_campaign=job_alerts&utm_medium=email&utm_source=jobseeker_emails)

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**<strong>FOOD SERVICE WORKER - KOCIAN MEATS - CLEVELAND</strong>**

At this time, we are looking for team members that are wishing to obtain experience in the food industry. However, based on skills or interests, new hires may be directed into tasks that focus on: customer service, shipping/deliveries/warehousing, cleaning/sanitation, and administrative work. This is a great opportunity for an entry level position that could be tailored to your skills and interests. Part-time and full-time positions both are available. Kocian Meats is closed on Sundays and Mondays. As this is a meat store, the work is physical, so standing for long periods of time and lifting boxes of various weight is necessary. Some high school education, GED or diploma preferred. Current students are welcomed. Salary: \$9.00 to \$11.00 /hour.

[https://www.indeed.com/viewjob?alid=573d2a92e4b0ca9c4d4840e0&from=ja%2CiaBackPress&jk=5a37f8fc55bc7bfe&l=cleveland%2C%20ohio&q=customer%20service%20retail&rgtk=1e1hk4l6n3hch804&tk=1e1hk4l6n3hch804&utm\\_campaign=job\\_alerts&utm\\_medium=email&utm\\_source=jobseeker\\_emails](https://www.indeed.com/viewjob?alid=573d2a92e4b0ca9c4d4840e0&from=ja%2CiaBackPress&jk=5a37f8fc55bc7bfe&l=cleveland%2C%20ohio&q=customer%20service%20retail&rgtk=1e1hk4l6n3hch804&tk=1e1hk4l6n3hch804&utm_campaign=job_alerts&utm_medium=email&utm_source=jobseeker_emails)

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**<strong>CREW MEMBER - DUNKIN UNIVERSITY HEIGHTS - UNIVERSITY HEIGHTS</strong>**

\$9 - \$11 an hour. Crew Members are entry-level positions and require no formal training prior to employment. Crew members work in the kitchen preparing food and at the front counter helping customers through the ordering process. Team member job duties include greeting customers, providing hospitality, operating a cash register, running the drive-thru, preparing and making menu items, cleaning the restaurant, maintaining safety standards, and completing other assigned tasks to meet target goals during shifts.

[https://www.simplyhired.com/job/bfXXoMHnKflzcLrd6sECi-Ilh7CpGYhBacGzSOO-t7SNn5pekvnSzQ?utm\\_source=jobseeker\\_emails&utm\\_medium=email&utm\\_campaign=job\\_alerts&jatk=1e1buljp0nht2800](https://www.simplyhired.com/job/bfXXoMHnKflzcLrd6sECi-Ilh7CpGYhBacGzSOO-t7SNn5pekvnSzQ?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1e1buljp0nht2800)

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**<strong>FOOD SERVER - PICNIC HILL MARKET CAFE, INC. - SHAKER HEIGHTS</strong>**

Full-time | Part-time. Following all service guidelines provided by the company, while adding your own personality to your hospitality. Serving food & alcohol safely and responsibly. Answering questions. Taking food and beverage orders. Delivering food and beverages. Must have a basic knowledge of dining room and service procedures and functions.

[https://www.simplyhired.com/job/45qVEyREaGIKg5IbN5G5olzP-BFc1uFvMGMsAYsQmK3kGiwJybQw2w?utm\\_source=jobseeker\\_emails&utm\\_medium=email&utm\\_campaign=job\\_alerts&jatk=1dmiv95ueni1a800](https://www.simplyhired.com/job/45qVEyREaGIKg5IbN5G5olzP-BFc1uFvMGMsAYsQmK3kGiwJybQw2w?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1dmiv95ueni1a800)

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**<strong>LINE SERVER, CASHIER, GRILL COOKS - CHIPOTLE - BEACHWOOD</strong>**

\$10 - \$12 an hour. We welcome experienced restaurant professionals and novices alike. We'll provide the training you need to feel confident working at any station – grill, cashier, prep, salsa and expo. We take pride in our exceptional customer service and it's up to each of our team members to create the friendly atmosphere that our customers expect and enjoy. So, whether you have experience as a dishwasher, cashier, server, host, bartender, cook, prep cook, FOH/BOH or no experience at all, we're always looking for passionate and enthusiastic people to join our team.

[https://www.simplyhired.com/job/7OHalr45FMs0uLtuOPZR6OLnkdpcuG\\_7EBleOAZStDGg7Hg3dP138Q?utm\\_source=jobseeker\\_emails&utm\\_medium=email&utm\\_campaign=job\\_alerts&jatk=1dljumfd72tbf801](https://www.simplyhired.com/job/7OHalr45FMs0uLtuOPZR6OLnkdpcuG_7EBleOAZStDGg7Hg3dP138Q?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1dljumfd72tbf801)

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**<strong>HIRING NEEDS - ALDI - VARIOUS LOCATIONS</strong>**

Our store employees work many roles - from store associate to cashier to stocker - while providing excellent customer service. As a store employee, you're also responsible for merchandising product, monitoring inventory and keeping the store looking its best. pay increase

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within the first year of employment. Processes customer purchases, performs general cleaning duties, and stocks shelves and displays neatly to maximize visibility and sales. High School Diploma or equivalent and prior work experience in a retail environment preferred.

<https://careers.aldi.us/>

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**<strong>HIRING NEEDS – MARRIOTT - CLEVELAND AREA</strong>**

Marriott believes in a career that flourishes with you. We also believe that wider experiences often provide a more enriching experience. We offer professional development, mentoring and training to help you get to where you want to go.

<https://jobs.marriott.com/marriott/jobs?page=1>

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**<strong>HIRING NEEDS - DAVES MARKETS - CLEVELAND AREA</strong>**

It is satisfying to work for a company that is passionately devoted to its customers, associates, and to the communities it serves. It is equally rewarding to work for a company like Dave's that is committed to the city of Cleveland and its residents. Hiring for Bagger/Clerk, Baker, Bakery Apprentice, Bakery Sales Clerk, Cake Decorator, Cashier, Deli/Hot Food/Seafood Associates, Front End Manager, Grocery Associate, Frozen Food Dairy Associate, Meat Clerk, Journeyman Meat Cutter, Office Clerk, Porter, Product Associate, Scan Coordinator, and Receiver.

Please apply on our website <https://www.davesmarkets.com/employment.shtml>

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<b>SOCIAL SERVICE/ PROFESSIONAL/ EDUCATION</b>
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**<strong>YOUTH MENTAL HEALTH SPECIALIST - BELLEFAIRE JCB - SHAKER HEIGHTS</strong>**

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\$27,000 - \$34,000 a year. Bellefaire JCB is looking for full and part time Youth Mental Health Specialists for our Residential Treatment program working with severely emotionally disturbed children and adolescents. Shifts include 2nd and 3rd shifts. Days of the week will vary based on Agency needs at the time. A minimum of a High School diploma is required. An Associate or Bachelor's degree in Psychology, Mental Health or related field preferred. Experience working with emotionally disturbed youth required. Must be at least 21 years old. Residential experience a plus.

[https://www.appone.com/MainInfoReq.asp?R\\_ID=2971276&B\\_ID=44&fid=1&Adid=0&ssbgcolor=000000&SearchScreenID=9413&CountryID=3&LanguageID=2](https://www.appone.com/MainInfoReq.asp?R_ID=2971276&B_ID=44&fid=1&Adid=0&ssbgcolor=000000&SearchScreenID=9413&CountryID=3&LanguageID=2)

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**<strong>DIRECT SUPPORT SPECIALIST - OUR LADY OF THE WAYSIDE - CLEVELAND</strong>**

\$14 an hour. The Direct Support Specialist is a float position that covers open shifts as needed to support individuals with disabilities in community-based residential homes. All Direct Support Specialists assist individuals with a variety of tasks, including: personal care, medication administration, activities of daily living, communication and behavioral development, and community involvement. Possess a valid Ohio Driver License and maintains a driving record in accordance with Agency Policy. Two (2) years of licensed driving experience. High School Diploma or equivalent. A minimum of 2 years' experience working in the field of Developmental Disabilities is required.

[https://www.indeed.com/viewjob?adid=56411592&cmp=Our-Lady-of-the-Wayside&from=iaBackPress&jk=5669abb7931a1db9&pub=e4ea14867e765046&sjdu=QwrRXKrqZ3CNX5W-O9jEvVAIMnz4z5TB5Bjc\\_3zaRpAX7jHHI0C1EIErck4Ye4wp4fw\\_KKKb97X2KWTFg5HXK P8pCIP0SyAr9Tn2TcfCV8Y&t=Direct%20Support%20Specialist&tk=1e5t0e1bh3sno803&utm\\_campaign=job\\_alerts&utm\\_medium=email&utm\\_source=jobseeker\\_emails](https://www.indeed.com/viewjob?adid=56411592&cmp=Our-Lady-of-the-Wayside&from=iaBackPress&jk=5669abb7931a1db9&pub=e4ea14867e765046&sjdu=QwrRXKrqZ3CNX5W-O9jEvVAIMnz4z5TB5Bjc_3zaRpAX7jHHI0C1EIErck4Ye4wp4fw_KKKb97X2KWTFg5HXK P8pCIP0SyAr9Tn2TcfCV8Y&t=Direct%20Support%20Specialist&tk=1e5t0e1bh3sno803&utm_campaign=job_alerts&utm_medium=email&utm_source=jobseeker_emails)

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**RESIDENTIAL TREATMENT SPECIALIST - CLEVELAND CHRISTIAN HOME - CLEVELAND**

\$10.30 - \$12.09 an hour. Providing treatment for at-risk males ages 6-17 located in Cleveland. Interested candidates should have a minimum 1 year of experience working with at-risk youth in a residential environment and hold a valid driver's license. Supervise clients. Develop and consistently implement predictable routines for daily functioning. Plan and organize activities. High school diploma or GED required. Must have the ability to physically restrain clients of varying age/height/weight. Must have experience with moderately to severely emotionally disturbed children who have been unable to function effectively in a home setting.

[https://www.indeed.com/viewjob?adid=306217012&cmp=Cleveland-Christian-Home&from=iaBackPress&jk=bd63badfe000d198&pub=e4ea14867e765046&sjdu=QwrRXXKrqZ3CNX5W-O9jEvR5GaLVh7Hz0TfSv\\_6LghE8ir-GJy3I3goXESJnIZvWnrz6ZXPzFyZxWAIXOAKB5D19gFCnw3T2Iom7t5RsFeoQ&t=Residential%20Treatment%20Specialist&tk=1e5nrssbb3ivp800&utm\\_campaign=job\\_alerts&utm\\_medium=email&utm\\_source=jobseeker\\_emails](https://www.indeed.com/viewjob?adid=306217012&cmp=Cleveland-Christian-Home&from=iaBackPress&jk=bd63badfe000d198&pub=e4ea14867e765046&sjdu=QwrRXXKrqZ3CNX5W-O9jEvR5GaLVh7Hz0TfSv_6LghE8ir-GJy3I3goXESJnIZvWnrz6ZXPzFyZxWAIXOAKB5D19gFCnw3T2Iom7t5RsFeoQ&t=Residential%20Treatment%20Specialist&tk=1e5nrssbb3ivp800&utm_campaign=job_alerts&utm_medium=email&utm_source=jobseeker_emails)

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**AGENCY SERVICES COORDINATOR - GREATER CLEVELAND FOOD BANK - CLEVELAND**

The Agency Services Coordinator cultivates the relationship between the Greater Cleveland Food Bank and its partner agencies by providing excellent customer service. This position is responsible for offering accurate assistance to agencies/customers in a timely manner. Engages with partner agencies/customers by phone, email and in person in a professional manner. Manages the Kitchen order process. Conducts agency site visits. High school diploma and minimum of 3 years' experience of administrative support/customer service training in an office environment. Must possess advanced proficiency in Windows based computer software with an emphasis on Excel spreadsheets.

<https://clevelandfoodbank.hrmdirect.com/employment/view.php?req=1283187&jbsrc=1014>

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**<strong>CLIENT SERVICES SPECIALIST - CLEVELAND RAPE CRISIS CENTER - CLEVELAND</strong>**

This position is responsible for providing outstanding trauma informed client/customer service to all clients calling and coming to CRCC. This position provides reception coverage and lends administrative support to the Program Teams, including the Chief Program Officer, and the agency at large. In that capacity, the CSS project manages a variety of client experience improvement initiatives. Three years' experience as an Administrative Assistant including experience with database management, MS Word and Excel, information/materials development, and desktop publishing programs. Work with highly confidential medical files and records experience a plus. Bilingual English/Spanish speaker required.

Apply Online or mail your resume and cover letter to Cleveland Rape Crisis Center, The Halle Building, 1228 Euclid Ave., Suite 200, Cleveland, OH 44115.

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**<strong>PROGRAM SPECIALIST - NEW AVENUES TO INDEPENDENCE, INC – TREMONT</strong>**

Program Specialist provides direct supports to the individuals served by the agency and is responsible for ensuring the successful implementation of agency policies and procedures by qualified, knowledgeable staff. Experience in leading a team, preferably in a group home setting. Valid OH Driver's license with four or less points on it. Auto insurance. High School diploma/GED. Job Type: Full-time. Salary: \$12.50 /hour.

<https://www.newavenues.net/careers>

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**<strong>DIRECT CARE-DAY PROGRAM - PHOENIX RESIDENTIAL - WARRENSVILLE HEIGHTS</strong>**

Full-time\$10 - \$12 an hour. Excellence through Team Work! Grand Manner is a social service Agency, serving individuals with Intellectual and/or Developmental Disabilities in Cuyahoga County. Are you looking for a unique opportunity to make a difference in the lives of others? No

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experience necessary-we train! Our day program staff provides transportation services, as well assist people with disabilities with daily living skills. Group home/healthcare background, and Job coaching experience is a plus. We require: 18 years of age and older, H.S. Diploma or GED, Clean criminal background, Valid Ohio Driver's License with 4 points or less.

[https://www.simplyhired.com/job/eDR7pQItm8ixRaskxiEsUInA-pHfLUfMrd3BFy-SFcqf86T8LI085w?utm\\_source=jobseeker\\_emails&utm\\_medium=email&utm\\_campaign=job\\_alerts&jatk=1dq4cq0bt39tr800](https://www.simplyhired.com/job/eDR7pQItm8ixRaskxiEsUInA-pHfLUfMrd3BFy-SFcqf86T8LI085w?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1dq4cq0bt39tr800)

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**<strong>EDUCATION TRAINER & FACILITATOR - YOUTH OPPORTUNITIES UNLIMITED - CLEVELAND</strong>**

\$45,000 - \$56,000 a year. Education Trainer & Facilitators take full responsibility and ownership of the planning, teaching, facilitating, and coordinating several classes and training sessions. Classes focus on job readiness, life skills, workforce development training, and encouraging career exploration. Bachelor's Degree in Education, Learning & Development, Communications, or other related field. At least 2 years of teaching at-risk youth and young adults.

[https://www.simplyhired.com/job/hU25PiTyPX57iSyfrcA32PS0L0-9wj4dj4DYv9Wn2N9Z\\_QCp34HeGg?utm\\_source=jobseeker\\_emails&utm\\_medium=email&utm\\_campaign=job\\_alerts&jatk=1dlk35to23d5j801](https://www.simplyhired.com/job/hU25PiTyPX57iSyfrcA32PS0L0-9wj4dj4DYv9Wn2N9Z_QCp34HeGg?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1dlk35to23d5j801)

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**<strong>CHILD CARE ADMINISTRATOR - TINY FOOTPRINTS CHILD ENRICHMENT CENTER - CLEVELAND</strong>**

\$10 - \$12 an hour. Child Development Associate Certification. Professional Development Assistance. 2 or more years' experience. Ability to schedule, manage staff. Associate or CDA level 4 and up.

[https://www.simplyhired.com/job/PUgWMQrZHvW8ENrDq-ukdVfMo7y2Icp0yz9uDZMkFREJf4fPNDTTiw?utm\\_source=jobseeker\\_emails&utm\\_medium=email&utm\\_campaign=job\\_alerts&jatk=1dl1vileh3d35800](https://www.simplyhired.com/job/PUgWMQrZHvW8ENrDq-ukdVfMo7y2Icp0yz9uDZMkFREJf4fPNDTTiw?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1dl1vileh3d35800)

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<b>MANUFACTURING/TRADES/GENERAL LABOR</b>
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<strong>GENERAL ASSEMBLY - TYSON FOODS HIRING - AMHERST</strong>

Join the Tyson Assembly Plant family in Amherst, OH. Now hiring for general assembly on SECOND SHIFT. Must be able to stand for 8+ hours a day, tolerate repetitive motions, and work in a 40-degree environment.

Apply Online at: [www.tysonfoods.com/careers](http://www.tysonfoods.com/careers)

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<strong>1 ORDER FULFILLER/LEVEL 2 - SWAGELOK COMPANY - SOLON</strong>

Receives, stores, picks and distributes material, tools, equipment and products within distribution centers to complete orders. Picks customer orders from stock and places orders on conveyors to route orders to carousel or shipping department. Uses computer to enter transactions and maintains inventory accuracy using Inventory Control Systems. Drives Power Industrial Equipment within warehouse. Report any / all PIE (Power Industrial Equipment) incidents to supervisor immediately. High school diploma or GED required. Warehouse/Order Fulfillment experience preferred or related job aptitude (e.g. ability to troubleshoot and follow instructions). Able to read and follow standard work instructions.

[https://jobs.swagelok.com/job/Solon-1\\_ORDER-FULFILLER-LEVEL-2-OH-44139/639077800/?feedId=261300&utm\\_source=Indeed&utm\\_campaign=Swagelok\\_Indeed&\\_jbsrc=2CAB168C-F93B-4E31-A2CE-89640ADAEEB5](https://jobs.swagelok.com/job/Solon-1_ORDER-FULFILLER-LEVEL-2-OH-44139/639077800/?feedId=261300&utm_source=Indeed&utm_campaign=Swagelok_Indeed&_jbsrc=2CAB168C-F93B-4E31-A2CE-89640ADAEEB5)

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<strong>CNC MACHINIST- 2ND SHIFT - HP MANUFACTURING - CLEVELAND</strong>

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\$15 - \$25 an hour. HP Manufacturing is looking for an experienced candidate that has the desire and ability to grow with the company in continuous improvement and operational excellence. Set up and operate CNC mills & lathes. Manual lathes, drill presses, milling machines, and saws. Understand G&M codes. Ability to make minor program edits. Able to read and understand customer prints, with GDT. Can use micrometers, calipers, to check parts to the print. Required to understand and complete documents in an ISO setting. High School diploma or GED. Minimum 1 year of CNC machining experience.

[https://www.indeed.com/viewjob?adid=338361818&cmp=HP-Manufacturing&from=iaBackPress&jk=0c7004bb547a4851&pub=57059a68c9d0a200d8143196d702e8c90cace3277f6b99df&sjdu=QwrRXKrqZ3CNX5W-O9jEvU36iHpgUS\\_ZqxKwvYH8\\_oSjkuR2JIGgB1RkKVdSUbyMIRwYryU14BO0IUTvtrtuwTSuG9xzWcDtUwU5sZZAg5hdNS8z1yRT3jnjiZjbICks&t=CNC%20Machinist&tk=1e5pgts6lp84u800](https://www.indeed.com/viewjob?adid=338361818&cmp=HP-Manufacturing&from=iaBackPress&jk=0c7004bb547a4851&pub=57059a68c9d0a200d8143196d702e8c90cace3277f6b99df&sjdu=QwrRXKrqZ3CNX5W-O9jEvU36iHpgUS_ZqxKwvYH8_oSjkuR2JIGgB1RkKVdSUbyMIRwYryU14BO0IUTvtrtuwTSuG9xzWcDtUwU5sZZAg5hdNS8z1yRT3jnjiZjbICks&t=CNC%20Machinist&tk=1e5pgts6lp84u800)

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**1ST SHIFT PACKAGING MACHINE OPERATOR - GRIFFITH FOODS - AVON**

Responsible for the packaging of finished goods into cartons, pails and/or cups and palletize according to specifications. Read and interpret production schedules. Erect and place labels on cartons. Set-up, operate, and maintain Taper and Code Dater. Stack cartons on pallets in correct tier configuration and layer count. Record yield data. Provide employee training as needed. Ensure Food products meet safety, quality and legal requirements. GED Preferred; one-month related experience or training and/or equivalent combination of education and experience.

[https://www.indeed.com/viewjob?alid=5cab97f76c18d076117dcbd6&from=ja%2CiaBackPress&jk=76688ab17690bbf5&l=Cleveland%2C%20OH&q=training%20specialist&rgtk=1e49ja01l2tie802&tk=1e49ja01l2tie802&utm\\_campaign=job\\_alerts&utm\\_medium=email&utm\\_source=jobseeker\\_emails](https://www.indeed.com/viewjob?alid=5cab97f76c18d076117dcbd6&from=ja%2CiaBackPress&jk=76688ab17690bbf5&l=Cleveland%2C%20OH&q=training%20specialist&rgtk=1e49ja01l2tie802&tk=1e49ja01l2tie802&utm_campaign=job_alerts&utm_medium=email&utm_source=jobseeker_emails)

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**PRODUCTION TECHNICIAN - NORTH COAST COMPOSITES - INDEPENDENCE**

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\$13 an hour. · High School Education. A good job for someone just entering the workforce or returning to the workforce with limited experience and education. Looking for a fresh/new start or career in a new field? North Coast Composites (NCC) is a rapidly growing company in the Aerospace industry. We are in immediate need of self-motivated individuals willing to learn the necessary skills to enter the world of Composites. Have mechanical aptitude. Are able to read and follow written and verbal directions. Have excellent communication skills. Have good manual dexterity. Are able to use basic hand tools.

[https://www.simplyhired.com/job/KLUgHII6ykhIKWiu4vDMmBv20LnDt3dGm-evJJ7GZIO4XmpVR28PIQ?utm\\_source=jobseeker\\_emails&utm\\_medium=email&utm\\_campaign=job\\_alerts&jatk=1dr86q13l3gr1800](https://www.simplyhired.com/job/KLUgHII6ykhIKWiu4vDMmBv20LnDt3dGm-evJJ7GZIO4XmpVR28PIQ?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1dr86q13l3gr1800)

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**<strong>CONSTRUCTION TRAFFIC CONTROLLER/ENTRY LEVEL - AREA WIDE PROTECTIVE – INDEPENDENCE</strong>**

10.50/HR. Part-time. Facility is located in Bedford but you will be required to work in the surrounding areas around where you are located. Set up a safe work zone. Use stop and slow paddles to control the flow of traffic. Driver's License required with a motor vehicle report that meets AWP company guidelines to be considered for promotions. Comfortable standing 8-12 hours and lifting 40-60lbs. Comfortable working around a high volume of fast-moving traffic. This is an outdoor position and you will work in all weather conditions.

[https://www.simplyhired.com/job/6QWsFFq6cI-EIRPa9nvaDYrnkBzPJd0n4x0wz7NUxxp8mc-ESIfwWw?utm\\_source=jobseeker\\_emails&utm\\_medium=email&utm\\_campaign=job\\_alerts&jatk=1dq1itic0390k800](https://www.simplyhired.com/job/6QWsFFq6cI-EIRPa9nvaDYrnkBzPJd0n4x0wz7NUxxp8mc-ESIfwWw?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1dq1itic0390k800)

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**<strong>PRODUCTION WORKER - BNEXT DESIGN AND AWNING - CLEVELAND</strong>**

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\$8 - \$11 an hour. NO experience required. Flexible schedule. Good job for someone just entering the workforce or returning to the workforce with limited experience and education. to applicants under 18 years old, provided it is legally allowed for the job and location.

[https://www.simplyhired.com/job/FTqnFDcVyaSW-ckeF2R\\_RGVVu4mEjyIs4mc3Gu438bXOtf5Z1Nkaw?utm\\_source=jobseeker\\_emails&utm\\_medium=email&utm\\_campaign=job\\_alerts&jatk=1djeit3lgnvum800](https://www.simplyhired.com/job/FTqnFDcVyaSW-ckeF2R_RGVVu4mEjyIs4mc3Gu438bXOtf5Z1Nkaw?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1djeit3lgnvum800)

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<strong>EXPERIENCED DOUBLE DISC GRINDER/ MACHINIST - UNIVERSAL GRINDING CORPORATION – CLEVELAND</strong>

\$15 - \$18 an hour. Immediate opening for EXPERIENCED double disc (disk) rotary grinder (preferably a Gardner or Besly). No less than 2 years' experience, as this is not a training position. Operator must be able to set up the machine and be comfortable shop math. Candidate will be drug tested for hiring process. Full-time: \$15.00 to \$18.00 /hour.

[https://www.simplyhired.com/job/eRBLPMfEtwyWnaFj1EDBEC\\_PhWJTE4nr8AU8oq5mcfFE2-ZSZfFdg?utm\\_source=jobseeker\\_emails&utm\\_medium=email&utm\\_campaign=job\\_alerts&jatk=1dj9apv8h2te1800](https://www.simplyhired.com/job/eRBLPMfEtwyWnaFj1EDBEC_PhWJTE4nr8AU8oq5mcfFE2-ZSZfFdg?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1dj9apv8h2te1800)

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<b>TRANSPORTATION/WAREHOUSE/DISTRIBUTION</b>
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<strong>SHIPPING & RECEIVING SPECIALIST/BLDG 14 - AVERY DENNISON - MENTOR</strong>

Review order status. Coordinate with Customer Service and Supply Chain for same day ship items. Load, unload, and transport material to and from designated areas (Coating, Warehouse, Finishing, and Shipping). Perform inventory audits. Responsible for handling outbound transportation. Lead and participate in continuous improvement activities. Record material transactions. Participate in the development or revision of Standard Operating Procedures. High

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school diploma or GED required. 3-5 years' experience in material handling and inventory management preferred. Proficiency with computer applications. Strong skills with MS Office Suite (esp. Word and Excel).

<https://jobs.smartrecruiters.com/AveryDennison/743999710618788-shipping-receiving-specialist-bldg-14>

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**ROUTE SALES REPRESENTATIVE - FRITO-LAY NORTH AMERICA – CLEVELAND**

\$48,828 a year - Full-time, Part-time. The Route Sales Representative is a full-time position that is responsible for selling and merchandising Frito-Lay's complete line of quality products at local stores including convenience stores, gas stations, and large grocery stores. As a Route Sales Representative, you would drive a small Frito-Lay truck which requires a regular driver's license and insurance. Hours per week average approximately 50 hours and include weekend and/or holiday work in all weather conditions.

[https://pepsicoglobalponton.avature.net/careers/JobDetail/United-States-Route-Sales-Representative/266950?rx\\_campaign=indeed0&rx\\_group=115295&rx\\_job=266950&rx\\_r=none&rx\\_source=Indeed&rx\\_ts=20200408T140302Z&source=Recruitics+Indeed&rx\\_viewer=86d10d2074f811eaafab2fb54a65aca7fb5270e660ed411a948e1dc6d9f0c67b](https://pepsicoglobalponton.avature.net/careers/JobDetail/United-States-Route-Sales-Representative/266950?rx_campaign=indeed0&rx_group=115295&rx_job=266950&rx_r=none&rx_source=Indeed&rx_ts=20200408T140302Z&source=Recruitics+Indeed&rx_viewer=86d10d2074f811eaafab2fb54a65aca7fb5270e660ed411a948e1dc6d9f0c67b)

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**WAREHOUSE STAFF/FORKLIFT OPERATOR - C&Y GLOBAL INC. - BRATENAHL**

Entry Level Position. \$24,000 - \$33,000 a year. We currently have a physically demanding position in our Warehouse which requires physical labor and handling of metal materials, as well as Bobcat and Forklift proficiency and the ability to withstand the elements. Verifies items. Inspects condition of items. Physically Load and Unload scrap metal materials. Sort scrap metal materials. Operate forklift and bobcat. High School Diploma or Equivalent, plus minimum 2-3 years Construction experience.

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[https://www.simplyhired.com/job/rMM83KFWQ9OSnG7ggOIWuAr37NPNbnl1s6yHl-wy89d\\_7JzqPvqmFg?utm\\_source=jobseeker\\_emails&utm\\_medium=email&utm\\_campaign=job\\_alerts&jatk=1e0aep7qe2sjl800](https://www.simplyhired.com/job/rMM83KFWQ9OSnG7ggOIWuAr37NPNbnl1s6yHl-wy89d_7JzqPvqmFg?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1e0aep7qe2sjl800)

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**<strong>WAREHOUSE ORDER SELECTOR - HARVEST SHERWOOD FOOD DISTRIBUTORS - MAPLE HEIGHTS</strong>**

Full-time: \$21,000 - \$30,000 a year. High School Diploma or GED. As an entry level employee at Harvest-Sherwood Food Distributors your primary job responsibilities will be reading order labels and picking orders assigned to you by your supervisor. You will be trained and certified to operate stand-up tow motors and pallet jacks. Select pallets, cases and/or bags of dry or frozen goods to fill customer orders from multi-level rack storage systems. Manually load items on pallets, move to the loading dock staging area with an electric pallet jack, shrink wrap and label items. Label and ready the order for shipment.

[https://www.simplyhired.com/job/A66MCj6sB-bH4wbxYXSro36cWabKXJ-sRXBVKGht8maXpDBgXT-ALw?utm\\_source=jobseeker\\_emails&utm\\_medium=email&utm\\_campaign=job\\_alerts&jatk=1dumupsud390k800](https://www.simplyhired.com/job/A66MCj6sB-bH4wbxYXSro36cWabKXJ-sRXBVKGht8maXpDBgXT-ALw?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1dumupsud390k800)

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**<strong>PICKER/PACKER/ENTRY LEVEL - AMERIMARK DIRECT - BEREА</strong>**

Full-time \$10 - \$12 an hour. High School Diploma or GED. Driver's License. Take a cart around the warehouse with individual boxes on them to complete pick sheet by verifying location of merchandise and matching pick ID numbers until orders are complete. Take cart to packing station once order picking is complete. Packing Associates confirm the invoices are complete and packs in the appropriate packaging for the order and prepare for shipment. Work from a pick order sheet with customer orders.

[https://www.simplyhired.com/job/3eFwB1A8wzzxnI1kCHObbR7Tg1qRXfi5ftpGj98QyvZ-q4lQXBAEtw?utm\\_source=jobseeker\\_emails&utm\\_medium=email&utm\\_campaign=job\\_alerts&jatk=1dukbs1gt3gr1801](https://www.simplyhired.com/job/3eFwB1A8wzzxnI1kCHObbR7Tg1qRXfi5ftpGj98QyvZ-q4lQXBAEtw?utm_source=jobseeker_emails&utm_medium=email&utm_campaign=job_alerts&jatk=1dukbs1gt3gr1801)

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**<strong>BUS OPERATOR/FULL & PART-TIME - RTA - CLEVELAND</strong>**

Functions as a Customer Service Ambassador for RTA by providing safe, efficient, and quality transportation service to customers. Must have a high school diploma or G.E.D. equivalent. Applicants must be at least 19 years of age, have a minimum of three (3) years driving experience and at least two (2) years of customer service experience. Applicants who successfully pass the selection process who do not have a permanent or temporary CDL may be offered a position, contingent on obtaining the temporary CDL permit during training. Training Wage \$12.50; Wage Rate after training: \$17.21 hourly, plus wage rate increases up to \$28.68 after six years of full-time equivalent services.

<http://www.riderta.com/careers>

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**JOB FAIRS/RECRUITMENTS/HIRING EVENTS**